



## FORWARD PLAN OF CABINET AND COUNCIL DECISIONS

The Council is required to give at least 28 clear days' notice of the making of key decisions.

**This Forward Plan sets out matters which will be the subject of a [Council](#) or [Cabinet](#) decision and any Key decision to be taken by the Cabinet on the dates indicated. The Forward Plan includes ALL reports to be considered by the Cabinet including those which make recommendations to subsequent meetings of the full Council.**

The [Cabinet](#) presently consists of the following members of the Rutland County Council:

Councillor G Waller	Leader and Portfolio Holder
Councillor A Johnson	Deputy Leader and Portfolio Holder for Governance and Resources
Councillor P Browne	Portfolio Holder for Planning, Property and Economic Development
Councillor D Ellison	Portfolio Holder for Adults and Health
Councillor T Smith	Portfolio Holder for Children and Families
Councillor C Wise	Portfolio Holder for Transport, Environment and Communities

**Key decisions relate to those executive decisions which are likely to:**

- result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the local authority.

**NB: Not all decisions to be taken by the Cabinet will be key decisions.**

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a fortnightly basis. The dates detailed within the Plan are subject to change. Any comments or questions should be submitted in writing and addressed to the Reporting Officer specified in the Plan. General enquiries about the Plan itself should be addressed to the Democratic Services Team, Tel: 01572 720993 or e-mail [democraticservices@rutland.gov.uk](mailto:democraticservices@rutland.gov.uk)

The Plan indicates those matters which the Cabinet or Council intends to consider in private. **Any representations regarding the intention to consider a key decision in private, either wholly or partly, should be submitted in writing to the Chief Executive. To enable the Cabinet to consider and publish its response to a representation, the submission should be received no later than 4.30pm on the day before the Cabinet meeting which is prior to the meeting at which the key decision is due to be made.** It should be noted that in most cases the final decision on whether to go into private session will be made by the Cabinet at the meeting when the key decision is due to be considered.

Members of the public are invited to attend any of the meetings listed in the Plan. The documents listed can be viewed free of charge at the Council's offices at the address above or on the website [www.rutland.gov.uk](http://www.rutland.gov.uk). Hard copies can be provided upon request to Customer Services, Tel: 01572 722577 or e-mail: [enquiries@rutland.gov.uk](mailto:enquiries@rutland.gov.uk) and upon payment of copying and postage charges. Relevant documents other than those listed may be submitted to the Council or Cabinet. Viewing and the provision of hard copies is as above.

All decisions will be posted on the Council's website, as above, and on the notice board in Customer Services at the Council's offices.

\* The reference number indicates the date the item first appeared on the Forward Plan.

## FORWARD PLAN

Publication date 12 January 2024

MEETING DATE	MATTER FOR DECISION	BODY TO MAKE DECISION	KEY DECISION YES/NO	PRIVATE	REPORTING OFFICER	REFERENCE NUMBER *	DOCUMENTS TO BE SUBMITTED
<b>Cabinet 13 February 2024</b>							
13 Feb 2024	<p><b>Leicester, Leicestershire and Rutland (LLR) Joint Living Well with Dementia Strategy 2024-2028 -</b>                      To provide an update to Members on the Dementia Strategy refresh following public Consultation.                      To seek formal approval of the LLR Joint Living Well with Dementia Strategy 2024-2028 and Delivery Plan for Rutland.                      To approve the associated Rutland County Council Dementia delivery plan.</p>	Cabinet	Yes		Strategic Director for Adults and Health (K Sorsky)	FP/171123	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
13 Feb 2024	<p><b>Recommissioning of a Home Improvement Agency for Rutland -</b>                      To seek formal approval to recommission a Home Improvement Agency for Rutland alongside authorisation for the Director for Adult Services and Health, in consultation with the Cabinet Member with portfolio for Councillor</p>	Cabinet	Yes		Strategic Director for Adults and Health (EJ Hollands)	FP/250823	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

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	Diane Ellison, to award the contract(s) resulting from this procurement in line with the Award Criteria.						
13 Feb 2024	<b>Quarterly Finance Update Report -</b> To update on the financial position of the Council.	Cabinet	Yes		Strategic Director for Resources (A Merry)	FP/280723	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
13 Feb 2024	<b>Integrated Budget Plan and Medium-Term Financial Strategy - 2024/25 to 2027/28 -</b> To recommend approval to Council for the Integrated Budget Plan and Medium-Term Financial Strategy.	Cabinet	Yes		Strategic Director for Resources (A Merry)	FP/280723	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
13 Feb 2024	<b>Write Off of Irrecoverable Debts -</b> To seek approval to write off irrecoverable debts.	Cabinet	No	Part exempt	Strategic Director for Resources (A Grinney)	FP/220923	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
<b>Council 26 February 2024</b>							
26 Feb 2024	<b>Integrated Budget Plan and Medium-Term Financial Strategy - 2024/25 to 2027/28 -</b> Report from Cabinet.	Council	No		Strategic Director for Resources (A Merry)	FP/280723	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

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26 Feb 2024	<b>Corporate Strategy Refresh -</b> Report from Cabinet.	Council	No		Strategic Director for Resources (K Quinn)	FP/031123	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
<b>Cabinet 12 March 2024</b>							
12 Mar 2024	<b>Rutland Economic Development Strategy -</b> To seek formal approval of the Rutland Economic Development Strategy and agreement to progressing further engagement and development of an economic implementation plan.	Cabinet	No		Strategic Director for Places (P Sharp)	FP/171123	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
12 Mar 2024	<b>Home to school transport contract procurement &amp; award -</b> To approve procurement model and associated award criteria and to delegate authority to award contracts resulting from this procurement to the strategic director of places and portfolio holder for transport.	Cabinet	Yes		Strategic Director for Places (A Culleton)	FP/291223	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
12 Mar 2024	<b>Contract for Microsoft Software Licences -</b> To seek delegated authority to the Strategic Director for	Cabinet	Yes		Strategic Director for Resources (A Nix)	FP/171123	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

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	Resources for the purchase of Microsoft Licences.						
12 Mar 2024	<b>Adult Social Care Strategy -</b> To seek formal approval of the new Adult Social Care Strategy.	Cabinet	Yes		Strategic Director for Adults and Health (McAleese)	FP/120124	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
<b>Council 25 March 2024</b>							
25 Mar 2024	<b>Review of the Charging for Care and Support Policy -</b> To seek formal approval for the updated Care and Support Policy with effect from 1st April 2024.	Council	No		Strategic Director for Adults and Health (A Grinney)	FP/110823	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
25 Mar 2024	<b>Annual Pay Policy -</b> To approve the Council's Pay Policy for 2024/25.	Council	No		Strategic Director for Resources (K Nutton)	FP/061023	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
25 Mar 2024	<b>To move the date of Annual Council</b>	Council	No		Strategic Director for Law and Governance (T Delaney)	FP/171123	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
25 Mar 2024	<b>Highways Capital Programme 2024 – 2027 -</b> To approve the Highway Capital Programme for the Maintenance Block, Pothole, Incentive and	Council	No		Strategic Director for Places (A Tatt)	FP/291223	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

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	integrated transport allocations, by the Department for Transport (DfT) for 2024 to 2027.						
<b>Cabinet 16 April 2024</b>							
16 Apr 2024	<b>Review of the Data Incident Response Policy, Data Protection Policy, Document Retention and Record Disposal Policy and RIPA Policy -</b> To ask Cabinet to approve the Council's Information Governance Policies. These comprise the, Data Protection Policy, Document Retention and Disposal Policy, Data Incident Response Policy, Regulation of Investigatory Powers Act (RIPA) Policy.	Cabinet	No		Strategic Director for Law and Governance (S Khawaja)	FP/151223	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
<b>Annual Council 13 May 2024</b>							
13 May 2024	<b>Appointment of Chairman and Vice-Chairman</b>	Council	No		Strategic Director for Law and Governance (T Delaney)	FP/260523	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
13 May 2024	<b>Scheme of Delegation 2024-25</b>	Council	No		Strategic Director for Law and Governance (T Delaney)	FP/260523	It is not anticipated that there will be any documents other than the report and relevant appendices to be

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13 May 2024	<b>Political Balance Calculation and Allocation of Seats to Political Groups</b>	Council	No		Strategic Director for Law and Governance (T Delaney)	FP/260523	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
13 May 2024	<b>Appointment of Chairs of Committees</b>	Council	No		Strategic Director for Law and Governance (T Delaney)	FP/260523	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
13 May 2024	<b>Programme of Meetings 2024/25</b>	Council	No		Strategic Director for Law and Governance (T Delaney)	FP/260523	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
13 May 2024	<b>Appointments to Outside Bodies 2024/25</b>	Council	No		Strategic Director for Law and Governance (T Delaney)	FP/260523	It is not anticipated that there will be any documents other than the report and relevant appendices to be published